

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT
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REVISED

March 2, 2018

TO: School Board Members

FROM: Craig J. Nichols
Chief Human Resources and Equity Officer

VIA: Robert W. Runcie
Superintendent of Schools

SUBJECT: **REVISION TO G-3, PERSONNEL RECOMMENDATIONS FOR NON-INSTRUCTIONAL APPOINTMENTS AND LEAVES FOR THE 2017-2018 SCHOOL YEAR, FOR THE MARCH 6, 2018, SCHOOL BOARD OPERATIONAL MEETING**

Attached is a revision to G-3, Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2017-2018 School Year, for the March 6, 2018, School Board Operational Meeting.

- Two (2) recommendations added to section 4. Educational Support Managerial Association of Broward, Inc. (ESMAB), Police Benevolent Association (PBA) and Technical Support Professionals (TSP) Personnel – Recommended Appointments. (Pages 10-11)
- One (1) recommendations added to section 7. Recommended Appointments of School-Based and District Managerial Acting/Special/Task Assignment Personnel. (Page 12)

RWR/CJN/EMC:yf
Attachment(s)

c: Senior Leadership Team

**Board Agenda, March 6, 2018, Item G-3
Executive Summary List of Appointments, Assignments and Leaves for
Non-Instructional for the 2017-2018 School Year
(This includes Managerial/Professional/Technical Personnel)**

This agenda item includes all personnel recommendations for appointments, assignments and leaves for Non-Instructional Personnel that have been combined into one Board Item.

NON-INSTRUCTIONAL

Non-Instructional recommendations include the name of recommended individual(s) school/location, job title, and assigned calendar. The individuals recommended have the qualifications required for the specified position and will be paid as specified in the 2016-2017 & 2017-2018 Salary Schedules.

All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida Department of Education and The School Board of Broward County, Florida.

	<u>Page(s)</u>
1. Non-Instructional (Non-Managerial) Approval(s)/Reassignment(s)/Promotion(s)/Demotion(s)	1-3
2. Non-Instructional (Non-Managerial) Substitutes/Temporary Employees	4-6
3. Non-Instructional (Non-Managerial) Leave(s)-Layoffs(s)	7-8
4. Managerial/Professional/Technical (ESMAB, PBA, TSP) Recommended Appointments	9
	<u>10-11</u>

The specific positions and the individuals recommended for the District Managerial/Professional Technical (ESMAB, PBA, TSP) position(s) are listed below. Each position has a Summary of Advertised Position which gives position, effective date, individual recommended to fill the position, salary, work calendar, number of applicants (qualified and interviewed) and the Interview Committee. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

4. Educational Support Managerial Association of Broward, Inc. (ESMAB), Police Benevolent Association (PBA) and Technical Support Professionals (TSP) Personnel – Recommended Appointments

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
<u>Revised (Names Added)</u>		
<u>McDonald, Renee</u>	<u>Workers' Compensation Medical Case Manager</u>	<u>10</u>
<u>Moss, Christine</u>	<u>Curriculum Supervisor, School Readiness (Grant Funded)</u>	<u>11</u>
Rosellon, Fatima	Workers' Compensation Claims Adjuster	9

4 a. Technical Support Professionals (TSP) Positions (School-Based Personnel)

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

4 b. Recommended Appointments of Acting Technical Support Professionals (TSP) Personnel

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

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4 c. Recommended Appointments of Temporary Educational Support Managerial Association of Broward, Inc. (ESMAB) and Police Benevolent Association (PBA) Personnel

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

4 d. Recommended Appointments of Temporary District Managerial/Professional/Technical Personnel

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

5. Recommended Reassignment of Current School-Based and District Managerial Personnel

The position(s) and individual(s) recommended for reassignment by the Superintendent for the 2017-2018 School/Fiscal year are listed below. The School-Based Managerial staff member meets the requirements of the position for which he/she is recommended for reassignment. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County. The salary and calendars remain the same except where noted.

<u>Name</u>	<u>Current Assignment</u>	<u>Recommended Reassignment</u>	<u>Effective Date</u>
None at this time			

6. School-Based Managerial Personnel - Recommended Appointments

The specific positions and individuals recommended for Principal and/or Assistant Principal position(s) are listed below. Each position has a Summary of Advertised Position which gives position, effective date, individual recommended to fill the position, salary, work calendar, number of applicants (qualified and interviewed) and the Interview Committee. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
None at this time		

6 a. Recommended Appointments of Temporary School-Based Administrative Personnel

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County. The individual(s) recommended for the position(s) will assist the location by serving as a temporary Principal or Assistant Principal at a school site, during a leave or until the vacancy can be permanently filled by the Office of School Performance & Accountability.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

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7. Recommended Appointments of School-Based and District Managerial Acting/Special/Task Assignment Personnel

The positions and individuals recommended for acting/special/task assignments by the Superintendent for the 2017-2018 School/Fiscal year are listed below. Each recommended acting/special/task assignment includes candidate's name, present assignment, recommended acting/task assignment, administrator replaced (if applicable), effective date and time of acting/special/task assignment, explanation for selection, work calendar and salary.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
None at this time		
<u>Revised (Name Added)</u>		
<u>Volpi, Richard</u>	<u>Task Assignment, Manager II, Administrative Support</u>	<u>12</u>

8. School-Based and District Managerial Personnel Leave(s) for 2017-2018 School/Fiscal Year

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Pacella, Casey	Assistant Principal	Northeast High	Maternity/Paternity Leave Effective Date: 02/12/18

9. Salary Adjustment

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

CJN/EMC:yf

RECOMMENDED POSITION
AND
SUMMARY OF ADVERTISED POSITION

REVISED

RECOMMENDED CANDIDATE: Renee McDonald

CURRENT/PREVIOUS POSITION: Medical Case Manager, OrthoNet

CURRENT/PREVIOUS SALARY: \$85,637

CURRENT WORK CALENDAR: N/A

RECOMMENDED POSITION: Workers' Compensation Medical Case Manager (CC-067)

RECOMMENDED SALARY: \$85,000, Pay Band B, from The School Board of Broward County, Florida, Educational Support and Management Association of Broward, Inc. (ESMAB) 2017-2018 Pay Band Salary Schedule

RECOMMENDED WORK CALENDAR: 244 Days

EFFECTIVE DATE: 3/7/2018

NUMBER OF APPLICANTS: 15

NUMBER OF QUALIFIED APPLICANTS: 5 (1 Withdrew)

NUMBER OF QUALIFIED APPLICANTS INTERVIEWED: 4

REASON FOR SELECTION:

This individual has been selected as the best qualified candidate for the position based upon education, professional experience and responses to the interview questions.

DEGREE(S) AWARDED: Bachelor's Degree, Nursing, Florida International University, Miami, FL

SELECTION COMMITTEE:

Jane Allen, Manager, Workers' Compensation Medical Consumerism
Denise Phillips-Campbell, Supervisor, Workers' Compensation Medical Case Management
Sylvia Scremin Pace, Manager, Workers' Compensation Claims
Brian Little, Manager, Warehouse Services, Procurement & Warehousing Services

***COPIES OF RESUMES ARE ON FILE IN TALENT ACQUISITION & OPERATIONS
(NON-INSTRUCTIONAL)***

RECOMMENDED POSITION
AND
SUMMARY OF ADVERTISED POSITION

REVISED

RECOMMENDED CANDIDATE: Christine Moss
CURRENT/PREVIOUS POSITION: Assistant Principal - Gulfstream Academy
CURRENT/PREVIOUS SALARY: \$96,329 **CURRENT WORK CALENDAR:** 216 Days
RECOMMENDED POSITION: Curriculum Supervisor, School Readiness (Grant Funded) (E-005.14A)
RECOMMENDED SALARY: \$108,816, Pay Band C, from The School Board of Broward County, Florida, Educational Support and Management Association of Broward, Inc. (ESMAB) 2017-2018 Pay Band Salary Schedule

RECOMMENDED WORK CALENDAR: 244 Days

EFFECTIVE DATE: 3/7/2018

NUMBER OF APPLICANTS: 59

NUMBER OF QUALIFIED APPLICANTS: 7

NUMBER OF QUALIFIED APPLICANTS INTERVIEWED: 7

REASON FOR SELECTION:

This individual has been selected as the best qualified candidate for the position based upon education, professional experience and responses to the interview questions.

DEGREE(S) AWARDED: Master's Degree, Educational Leadership, Florida State University, Tallahassee, FL

Bachelor's Degree, English Education, Florida State University, Tallahassee, FL

Associate's Degree, Elementary Education, Miami-Dade College, Miami, FL

SELECTION COMMITTEE:

Lori Canning, Ph.D., Executive Director, Early Learning & Language Acquisition

Devon O'Neal, Principal, Orange Brook Elementary

Layne Polakoff, Curriculum Supervisor, School Readiness, Literacy

***COPIES OF RESUMES ARE ON FILE IN TALENT ACQUISITION & OPERATIONS
(NON-INSTRUCTIONAL)***

**Recommended Appointment
School-Based/District Managerial
Acting/Special/Task Assignment Personnel**

Item G-3, (Section 7)

Recommended Reassignment: Task Assignment, Manager II, Administrative Support
Administrative Support

Recommended Candidate: Richard Volpi

Candidate's Present Assignment: Task Assignment, Manager II, Administrative Support
Administrative Support

Recommended Annualized Salary: \$87,272, from The School Board of Broward County,
Florida, Educational Support and Management Association
of Broward, Inc. (ESMAB) 2017-2018 Pay Band Salary
Schedule

Explanation:

Mr. Richard Volpi is currently tasked assigned as the Manager II, Administrative Support ending March 31, 2018. The Chief of Staff has requested that this task assignment be extended through June 30, 2018, in order to provide continuous supervision of operations and support staff.

EMC:sl

Board Item: **G-3** Board Date: 03/06/18